

City of Sequim  
Rotating Art Gallery  
Application

*For display at the City of Sequim Civic Center*

Exhibit Name \_\_\_\_\_

Artist Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Contact Phone \_\_\_\_\_

Email \_\_\_\_\_

Entry #1 Title \_\_\_\_\_

Medium \_\_\_\_\_ Size \_\_\_\_\_

Price \_\_\_\_\_

Entry #2 Title \_\_\_\_\_

Medium \_\_\_\_\_ Size \_\_\_\_\_

Price \_\_\_\_\_

Entry #3 Title \_\_\_\_\_

Medium \_\_\_\_\_ Size \_\_\_\_\_

Price \_\_\_\_\_



**Summary of Requirements**

1. Deadline for submissions
  - **Raining Cats & Dogs—December 8, 2017**
  - **Earth, Wind, Fire & Water—June 8, 2018**
  - **Rocks, Gems & Jewels –September 7, 2018**
2. No more than three (3) entries per artist.
3. This exhibit will include any media that fits the listed themes.
4. Artwork is to remain on display for the duration of project period.
5. All work must be original and created solely by the artist.
6. Include artist bio, information describing the artwork and its creation, electronic photo of artwork, indicate if piece is for sale and, if so, price.
7. A contract will be offered to artists whose artwork is selected for exhibition. Artists must have a completed contract to exhibit at the Civic Center.
8. I acknowledge that every effort will be made to protect my property; however, my property may be damaged, lost or stolen during the exhibition of or during the unpacking, packing or transportation of and I acknowledge and understand the risk involved by submitting this application.



**City Arts Advisory Commission**

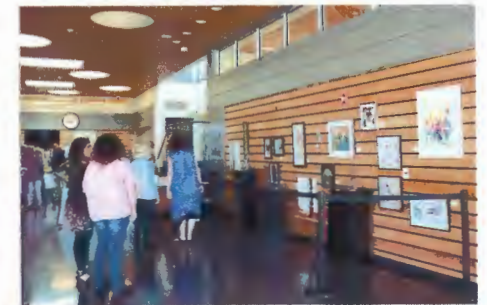
152 West Cedar Street  
Phone: 360-681-3428  
E-mail [kkuznek@sequimwa.gov](mailto:kkuznek@sequimwa.gov)

**CITY ARTS ADVISORY  
COMMISSION**

**Call For  
Artists**

*2018 Exhibits in the  
Sequim Civic Center*

Exhibit Theme	Exhibit Dates	Exhibit Deadline
Raining Cats & Dogs	1/1-3/31/18	12/8/17
Earth, Wind, Fire & Water	7/1-9/30/18	6/8/18
Rocks, Gems & Jewels	10/1-12/31/18	9/7/18



**360-681-3428**

## Call for Artists — Rotating Art Exhibit, Sequim Civic Center

### About the Exhibit Program

Applications are now being solicited by the City Arts Advisory Commission (CAAC) for the 2018 rotating exhibits in the lobby of the Sequim Civic Center.

Proposals must include information on the artwork, the artist and recent images of the proposed work. All works are to be ready for display, and the content must be of a nature that a public entity can display for the enjoyment of a family-type audience.

Submissions and accepted artwork must adhere to the policy as established by the Sequim City Council. See Resolution R2014-10.

I acknowledge that my property may be damaged, lost or stolen during the exhibition of or during the unpacking, packing or transportation of and I acknowledge and understand the risk involved by submitting this application.

### Eligibility

This exhibit is open to artists of all ages in the Puget Sound Region. The exhibit is open to any form of media that portrays the exhibit theme.

All work must be original and created solely by the artist (copies of other works, class work and commercially prepared kits will not be accepted). **Artwork must be ready for display, as appropriate, for its media.**

### If Selected

The artist agrees to allow the CAAC to use a minimum of one of the submitted images (or others provided by the artist) and other submitted materials for the purpose of promotion and publicity of the exhibit and for the CAAC for the duration of the gallery season. Submission of an application constitutes an agreement to use the artist's materials as deemed appropriate by CAAC.

### Selection Process and Review Criteria

The CAAC will jury submissions. Selection of work will be based on artistic excellence and adherence to the established criteria. The CAAC has final approval and reserves the right to refuse any piece deemed unsuitable for viewing by a general audience of adults and children. If a member of the CAAC is submitting artwork for consideration, they shall recuse themselves from the jury process.

### Project Periods

January 1—March 31, 2018 Raining Cats & Dogs

July 1—September 30, 2018 Earth, Wind, Fire & Water

October 1—December 31, 2018 Rocks, Gems & Jewels



Art which is accepted will remain on display for the duration of the project period.

### Set up and Take Down Process

Delivery and pick up of artwork will be during normal business hours. Arrangements can be made after regular business hours. City staff will work with the artists on the installation and removal procedures.

### About the Space

The display area is located in the first floor public areas at the Sequim Civic Center. Hanging structures will be positioned and secured in the walls to allow for the display of art. A limited amount of space is available. The size and type of artwork submitted will determine how many pieces will be chosen for the exhibit.

### Budget

The artists will not be compensated in any form by the City of Sequim for the display of the artists' work. The artist may include a website address or phone number in the artist bio for any potential sale of artwork. However, artwork will remain on display until the end of the project period.

### Artists' Reception

An artists' reception will take place the First Friday of each new exhibit opening. Artists are encouraged to attend.

### Entry Procedure

All artwork must be original and created solely by the artist. The jury has the right to select quality work that they deem in compliance with the theme chosen for the gallery, which presents an interesting variety of subjects and media and is acceptable for viewing by citizens of all ages. Submissions are limited to three from each artist per exhibit period.

### Artists Must Submit:

- A completed Rotating Art Application—see reverse side.
  - Photos, CD, or electronic images of each proposed work, artist name, title, medium, size and description. It is recommended that the actual piece be submitted as well, if possible, as some pieces do not photograph well.
  - Information describing the artwork and its creation, and/self-addressed, stamped envelope for return of photos.
  - Artist statement or bio.
- Do NOT staple any of your materials.

### Contact

Karen Kuznek-Reese, City Clerk, for more information at 360-681-3428 or [kkuznek@sequimwa.gov](mailto:kkuznek@sequimwa.gov).

Precautions will be taken to protect the artwork from damage or theft. However, the exhibit space is not secured, and the City will provide no insurance for artwork submitted for exhibition. Artists are advised to carry their own insurance. This is a public space with daily traffic and does not have adjustable lighting or room to view large work at a distance. The public viewing hours are 7:30 a.m. to 4:00 p.m., Monday through Friday, excluding holidays.