

May 21, 2018 – 530PM

Members Present: Susan Smith, Maria Seabolt, JoAnne Yerkes, Bill Wrobel. Karen Kremkau excused absence.

Staff: Joe Irvin

City Council Liaison: Bob Lake

Others:

1. Call to Order:
2. Roll Call

Approval of minutes: No minutes

Minutes taking at meetings: Discussion was to alternate taking of minutes by board members. Joe to send template for formatting.

3. Public Comments: None

4. Correspondence: None

5. Unfinished and Continuing Business:

a. Park Operations: Joe provided an overview of the park operations

b. Capital project updates:

1. Pickleball courts to be finished by end of June. Ribbon cutting sometime late July
2. Sidewalk along Blake Ave is being completed for ADA access

6. New Business

a. Board Member Yerkes – Park Assessment: JoAnne had suggestions as to what she felt would be several aspects important for the Parks, Arbor and Recreation Board to consider:

i. Initiate onboarding documents for “new members” **Action Item:** Joe and JoAnne to handle.

ii. Assess Parks Needs on Individual Basis: decision was to visit all or our parks in the next several meetings; develop a list of priorities for each park, then develop those into an update for our Master Plan which is due Fall of 2019. **Action Item:** All Board Members involved to handle.

b. Service Fest Update: Fun event: Many opportunities to develop community enhancements. Community Engagement discussion, June 4th.

c. Decision to put press release for 2 new members needed for Parks Arbor and Recreation. **Action Item:** Joe to handle.

7. Good of the Order

8. Adjourn: **Next meeting June 18, 2018. We will travel to Margaret Kirner Park, Gerhardt Park and Dr. James F. Standard Park. Meeting at the Civic Center at 5:30 to travel together as a team to visit these parks.**