



REGULAR MEETING AGENDA SEQUIM CITY COUNCIL

Sequim Civic Center
152 West Cedar Street
Sequim, WA
November 13, 2018
5:00 PM

MEETING MINUTES

Times are approximate and subject to change. All agenda items including public hearings may be addressed at any time after 6 p.m.

WORK SESSION

Council Device Troubleshooting and Training, if needed

PLEDGE OF ALLEGIANCE

ROLL CALL

Motion to excuse Lake and Armacost

Motion by Miller and 2nd by Pratt. Motion passed 5-0

CHANGES TO THE AGENDA

States asked to remove item 4.e from the consent agenda for discussion

CEREMONIAL

1. [Proclamation Honoring Eloise Kailin](#)

Mayor Smith presented the proclamation to Kailin. Kailin thanked the City Council for efforts in the extension of the sewer from Blyn. She encouraged the environmental movements to continue on with future generations.

PUBLIC COMMENTS *Please limit comments to 3 minutes. Please see "Public Comments" rules attached.*

Shawn Weber, 491 Evans Road, is the High School Interact Club President. He visited to talk about the Solar Cyclathon to be held from Saturday to Sunday for 24 hours.

Judy Larson, 1070 W. Palo Verde, thanked on behalf of PBF for the proclamation. Thanked the City of Sequim for the efforts in approving Transportation in the area.

Steve Smith, 71 Strawberry Ln., here for the EOA and the HTLI zoning discussion and to talk about the HC zoning. The HC properties are too small to accommodate the types of uses that could be provided in those locations.

PUBLIC HEARINGS (Legislative)

2. [2019 Preliminary Budget and Ordinance No. 2018-009 Adopting the 2019 Budget](#)

Sue Hagener, Administrative Services Director, presented the 2019 Budget.

Miller expressed concerns for two items:

1. Having a lobbyist
2. Hearing Examiner – the City Council hasn't reviewed a policy to go that direction. Miller wasn't opposed to the idea.

City Attorney Nelson-Gross stated that we have a considerable number of items that already require a Hearing Examiner. She preferred that the Council keep the line item in.

The Public Hearing was closed. The Public Hearing will be reopened for the final adoption in November 26, 2018.

3. 2019 Budget – Revenue Sources
 - a. [Ordinance No. 2018-008 Adopting 2019 Rates and Fees](#)

Ordinance No. 2018-008 Adopting 2019 Rates and Fees

Sue Hagener gave an overview of the Rates and Fees in the previous presentation.

Mayor Smith is opposed to any rate increase for the rental of the Guy Cole Center while trying to get the building up and running.

Pratt thinks that the hall rental is modest except for commercial but that is reasonable and she will vote on it.

Council Miller asked about GFCs. Sewer reached level with \$250 increased each year until they reached the calculated appropriate amount of the GFCs. The original number was higher was \$250.

A rate study will be completed in 2019 stated Hagener.

Pat Johansen, 1071 Hamer Loop, has concern about what has happened to Guy Cole in usage. Are we marketing Guy Cole. Does each individual activity cost more than we are asking? She thinks we should market Guy Cole.

The Council voted 3-2 in favor of approving Ordinance No. 2018-008 adopting 2019 Rates and Fees. Smith and Janisse were in opposition. The ordinance was not approved and will be considered for Public Hearing at the November 26, 2018 meeting.

- b. [Proposed Property Tax Levy Resolution R2018-22](#)

Deputy Administrative Services Director Connie Anderson presented R2018-22.

The Council voted 4-1 to approve R2018-22. Motion by Miller, 2nd by States. Janisse voted in opposition.

ACTION ITEMS

CONSENT AGENDA

4. Approve/Acknowledge
 - a. [City Council Meeting Minutes – October 22, 2018](#)
 - b. [Claim Voucher Recap Dated 11/13/18 Total Payments \\$558,491.90](#)
 - c. [Healthy Families of Clallam County Third Quarter Report](#)
 - d. [Boys & Girls Club Third Quarter Report](#)

e. [Resolution R2018-23 Adopting the City's 2019 Legislative Agenda and Policies](#)

This item was removed from the consent agenda and modified.

States asked that the following language be added to the legislative agenda:

Increase Funding to Support Carbon Reduction and Resiliency in Small Cities
Increase budget for WA State Clean Energy Funds and provide for technical support so rural communities can successfully leverage the funds for investments to reduce carbon emissions and to increase resiliency. Reduce the project requirement size for solar energy (from 500kW) so small communities can apply. Increase cap on total dollar amount that can be obligated to WASHINGTON STATE RENEWABLE ENERGY SYSTEM INCENTIVE PROGRAM (RESIP), given that the max was reached in 2018.

Motion by States and 2nd by Miller. Passes 5-0.

f. [Appoint Patricia Knapp, Pat Johansen and Bill Biery to the Park, Arbor and Recreation Board](#)

g. [Appoint Bob Lake to the Clallam County Board of Health](#)

h. [Appoint Anji Scalf to the Lodging Tax Advisory Committee](#)

i. [Construction Easements for West Fir Street Rehabilitation Project](#)

Motion to approve items 4 a-d, f-i by Pratt, 2nd by Miller. Motion passed 5-0.

OTHER

5. Clallam County Economic Development Corporation Quarterly Update – Julie Knott

The item will be moved to a future meeting.

6. [Solar Grant Opportunity and Options](#)

Ann Soule, Resource Manager with Public Works, presented the solar grant.

A motion by States and a 2nd by Pratt to have the mayor sign the agreement between the City of Sequim and the Washington State Department of Enterprise Services.

Motion passes 5 to 0

7. [Boundary Line Adjustment between City of Sequim and Gary and Janice Smith](#)

David Garlington, Public Works Director presented the Boundary Line Adjustment.

Quit Claim Deeds are being exchanged between the City and the Smith family.

Motion by Miller with the addition that the Quit Claim Deeds be executed simultaneously. Passes 5-0.

8. ~~Police Department 2017 Annual Report~~ (rescheduled for 11/26/2018 meeting)
9. [Ordinance No. 2018-12 Adopting Interim Controls in Economic Opportunity Areas and HTLI Zone](#)

City Manager Charlie Bush and Nelson-Gross presented Ordinance 2018-12.

Concerns by States include that you cannot have research businesses in the HTLI. There will be concerns by States and Miller when the permanent ordinance comes through.

Motion made by Miller and 2nd by Pratt. Motion passed 5-0.

INFORMATION

Committee, Board and Liaison Summary Reports

Pratt attended Human Service Stakeholder Meeting and found it to be riveting. She also attended the Clallam Transit meeting.

Student Liaison Report

The soccer and football teams went to the state tournaments. They held a veteran's assembly to honor local veterans. They have a winter wishes assembly coming up.

Presiding Officer
City Manager

Bush mentioned the Human Services public meeting on November 14th. Assistant City Manager Charisse Deschenes welcomed new Management Analyst.

- [Kiosk Locations](#)

Barb Hanna Marketing and Communications Manager presented about the new public kiosks. She created a flyer to hand out to the public.

- Fir Street Right-of-Way Acquisition

Bush provided an update concerning right-of-way acquisition using funds from the project to purchase property from the School District.

- KSQM Update

George Dooley presented on KSQM.

- Centennial Place Update

Bush proposed to look at the property on the corner of Sequim Avenue and Washington for economic opportunities. The idea will be taken to a meeting on the Opportunity Zones in Seattle on November 15, 2018.

GOOD OF THE ORDER

EXECUTIVE SESSION

ADJOURNMENT

PUBLIC HEARING PROCEDURES

- 1) Members of the public wishing to comment at the public hearing are to sign in with the Clerk giving their names, address, and the agenda item.
- 2) The Mayor may limit the speaker time for each speaker subject to council concurrence and may

also change the order of testimony to maintain a logical sequence.

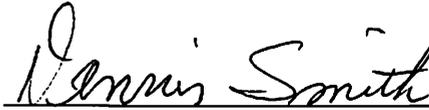
- 3) All comments by speakers shall be made from the speaker's rostrum and any individual making comments shall first give their name and address for the official record.
- 4) No comments shall be made from any other location and anyone making "out of order" comments shall be subject to removal from the meeting.
- 5) There will be no demonstrations during or at the conclusion of anyone's presentation.
- 6) These rules are intended to promote an orderly system of holding a public hearing, to give every person an opportunity to be heard and to ensure that no individuals are embarrassed by exercising their right of free speech.

NOTE: Items presented by members of the public during the Council meeting become a public document. Please submit them to the Clerk or her representative. Copies of public documents from Council meetings are available at the City Clerk's Office.

Respectfully submitted,



Charisse Deschenes, Assistant
City Manager



Dennis Smith, Mayor

PUBLIC COMMENTS

Although *no* public comment is *required* to be provided for at City Council meetings, City Council members have provided an opportunity for public comment.

Not all agenda items are appropriate for public comment. Matters which are or were the subject of a public hearing for which required notice was given are topics where public comment outside of the public announced hearing are not allowed by law. Matters that may affect liability for the City are not appropriate for comments from the public even though it may be an agenda item. Frequently questions from the audience to the council or to staff or to consultants are not appropriate to answer at a council meeting. The chairperson will explain when public comment is not appropriate as the need may arise. If you wish to comment on a Public Hearing item, please sign up on the specific Public Hearing sign up sheet.

Public Comment Rules:

1. Come to the lectern; state your name, address, and topic for the record.
2. Please limit your comments to 3 minutes.
3. Please refer to the sign-in sheet for additional rules.