



**REGULAR MEETING AGENDA  
SEQUIM PARKS, ARBOR &  
RECREATION BOARD  
MINUTES**

**Sequim Civic Center  
152 West Cedar Street  
Sequim, WA  
November 18, 2019  
5:00 PM**

**ROLL CALL**

X	Maria Seabolt
X	Bill Wrobel
X	Bill Biery
X	Patricia Knapp
X	Karen Kremkau
X	Wren Fierro-Burdick
	Vacant

Also attending is Ross Brown, City Arts Advisory Commission and Bob Lake, City Council.  
Staff Liaisons Jason Loihle and Charisse Deschenes were also in attendance.  
Guest Roger Fell

**CHANGES TO THE AGENDA**

**PUBLIC COMMENTS** *Please limit comments to 3 minutes. Please see "Public Comments" rules attached.*

**ACTION ITEMS**

**CONSENT AGENDA**

1. [September 16, 2019 Minutes](#)

Minutes approved.

**OTHER**

2. Centennial Plaza

Patricia Knapp said could we have some public input or an event in that location.

Bob Lake mentioned a board

Artistic component or water park interaction.

Bill Wrobel said that there is an environmental study on the site. Take a look at the environmental report to make sure that there isn't something there. Probably twenty years back.

Could have been a vacant building when the gas station was there.

### 3. June Robinson Garden Club

Jason Loihle, Management Analyst provided an update concerning the June Robinson Garden Club. There is no agreement with the garden club. COGs took over the garden after the City developed the park. The COGs group maintains the website.

Maria Seabolt said that one year the City Garden food was used to feed the volunteers at the appreciation dinner.

Loihle said one option is that it just goes to the City and we maintain the membership. He said it is \$40 a year for the gardeners to rent the space. A rumor Loihle mentioned that the Food Bank, the School District and others tried to maintain it in the past but it wasn't kept up like it should be.

Bill Wrobel asked why we need an agreement and why it couldn't continue as it is.

Karen Kremkau said that it is a spot where people without a yard can go to garden.

She asked if the City takes care of the compost.

Jason said that we can continue as we do but we would just need something on paper.

Bill Biery asked if it could be expanded.

Wrobel expressed that we should let it stay.

Loihle mentioned it is a basic agreement and we would need something in writing.

Seabolt said she doesn't understand why we would pay their website fee and Chamber fee. She said the City is maintaining the site and we have no other agreement like that where we are paying for this.

Wrobel asked for the spreadsheet and said we could cut that \$800 out of the budget.

There are eight plots.

Lake said these plots are raised and it makes it a special and positive thing for the community.

Loihle said the fees we have are seeds, compost and plot supplies.

Lake said that we might want to ask about the fees and why they are what they are.

Knapp asked if the people using the site are in need. Loihle said no.

Wrobel asked who is the contact? Loihle said Karen Kline and Pam Larson.

Wrobel asked for a copy of the expenses for last year and this year. He said he could suggest some adjustments like buying their own compost, seeds, cover and equipment.

Seabolt said we need more information about the costs and the Chamber of Commerce we should collectively say something. Bring back the costs and details.

Loihle is just trying to get an understanding of it all and the price is \$45. Loihle will research with Finance and add to the December meeting.

#### 4. Park Host Update

Loihle is about half way through the update. He met with Charisse Deschenes, Ty Brown and Gary Butler about the host position. He said that homelessness spiked after the docents left but it has reduced in the last month or two. He said there is more trash in the skate park right now.

Lake wants to know if it is happening during day or night.

Kremkau said that it is hard to tell.

Knapp said it probably isn't happening at night.

We want to know what the people want. Loihle mentioned the two host locations and would one want to be on the east side.

He also mentioned Dr. Standard Park and how there is more crime happening in that site. Ty Brown often sends them to that site.

Loihle said that people could also head over in that direction to check out the site.

He mentioned we are looking at insurance and liabilities.

Knapp asked if we are looking at having docents again.

Biery asked if parks users generally know who to contact. Do people know where to acquire the bocce ball equipment. Loihle said we are looking at a lock up option.

Lake said that there are two parallel blocks over by the bocce court where there is a lot of trash. He sent photos to the City Manager's Office.

5. Park Master Plan RFP – On Hold Until December
6. Council's Response to Changes to SMC 2.62

Charisse Deschenes provided an update from the City Council's recommendation to go to five members.

Seabolt said we are placing it in the paper.

#### 7. Parks, Arbor and Recreation Board Trainings

### **INFORMATION**

#### Committee, Board and Liaison Summary Reports

Ross Brown, City Arts Advisory Commission provided an update. He said that they are fortunate to have a staff person but with producing events they burn up a lot of that staff time. They started a partnership and collaborating and meeting and realizing how they can work together. He said that they decided that they would like to collaborate with KSQM to produce Music in the Park.

CAAC is looking for more partnerships to effectively use the time of staff and the committee.

Brown also mentioned the Sunshine Festival Committee and he started thinking about using light as an artistic medium. There will be an interactive light exhibit at the Pioneer Park during the event which is the first weekend in March.

Lake said he is the representative on the County Trails Advisory Committee. He said they are talking about a law that allows all bikes including e-bikes. The County said we might want to limit Class A, B and C bikes. He said that it is hard to enforce. He said they are looking at a speed limit instead. He said the trail is designed for 15 miles per hour. Lake said to the City that he recommends going the same as the County so that it doesn't set different standards on the trail.

Lake said that he thinks we should pick someone to replace him on the committee. Biery said that he heard that the Class of bike addressed sidewalk riding. Biery said that it is easy for human powered bikes can go over 15 miles per hour.

Biery said that it is part of their discussion about bicycles on the Park Advisory Board with the County. He said that he thinks that the public awareness needs to be updated.

Lake said he is the City's representative on the County Trail Board from the Parks, Arbor and Recreation Board. Lake currently is filling that role.

Seabolt would like staff to bring that to the next meeting in December. Bill Biery is interested in the Clallam County Trails Advisory Committee.

Biery has some news items to be passed along. The County's Parks Department Budget is \$1.3M. The changes they are considering is 1.5 FTE growth in the next budget year.

Board of County Commissioners has on their plate to review the Conservation Futures and they had a meeting last Monday. The purpose was to receive public comment which would collect taxes which would be 6.5 cents per 1000. Clallam is the only Counties that do not have a conservation easement program near the Salish Sea. Biery joined the County's Park's Board for this purpose. They added the word parks to the language.

At the meeting there was a lot of public testimony to say no to this option because it would raise their taxes. People referred to the benefits in Kitsap County. Clallam County is considering the program starting out at 2.5 cents per 1000.

Peach voted against it and the other two members are for it. They had a work session on it today. Biery said that Sequim has a valuable position in the County and having a prominent role in this family. Do we also want to participate and benefit?

The County was voting on Conservation Futures. Generally, the money could be used for agricultural conservation. There is language that talks about recreation options. There is the project near Kingston and Port Gamble. It comes from revenue from this fund. Lake asked if some of those funds comes from the lumber company.

It has been on the BOCC's plate since early this year.

Student Liaison Report

Presiding Officer

Seabolt mentioned the Volunteer Appreciation Dinner on Wednesday.

Staff Liaisons

7. New In-City Member and Student Liaison
8. Arbor Day Tree Planting at Reuse on Thursday, November 21 at Noon.
9. Board Members Reminded of the Wednesday, November 20 Volunteer Appreciation Dinner at the Cedars of Dungeness Beginning at 5pm

## GOOD OF THE ORDER

Wren Fiero-Burdick started an environmental club with another students and wants to plant trees at Helen Haller. She wants to know if there are any places to plant trees.

She said that they are looking at planting Douglas Fir trees. They were looking at getting sixty trees for \$60.

Lake said you can get some at the Conservation District.

Loihle will go though Ty Brown.

Fiero-Burdick also suggested that the student group help the local seniors to recycle.

Roger said that a number of years ago that there is some land on the east end of the City that was donated many years ago.

Deschenes and Loihle mentioned the Parks Master Plan Update. Lake also mentioned the access. Loihle also mentioned our current staff capacity.

Biery asked if that related to the access at the east end of town.

## ADJOURNMENT

6:30 pm

**NOTE:** *Items presented by members of the public during the Parks, Arbor and Recreation Board meeting become a public document. Please submit them to the Staff Liaison. Copies of public documents from PARB meetings are available at the City Clerk's Office.*

### PUBLIC COMMENTS

Although *no* public comment is *required* to be provided for at PARB meetings, PARB members have provided an opportunity for public comment.

Not all agenda items are appropriate for public comment. Matters which are or were the subject of a public hearing for which required notice was given are topics where public comment outside of the public announced hearing are not allowed by law. Matters that may affect liability for the City are not appropriate for comments from the public even though it may be an agenda item. Frequently questions from the audience to the council or to staff or to consultants are not appropriate to answer at a council meeting. The chairperson will explain when public comment is not appropriate as the need may arise. If you wish to comment on a Public Hearing item, please sign up on the specific Public Hearing sign up sheet.

Public Comment Rules:

1. Come to the lectern; state your name, address, and topic for the record.
2. Please limit your comments to 3 minutes.
3. Please refer to the sign-in sheet for additional rules.