



MEETING MINUTES SEQUIM CITY PARKS, ARBOR & RECREATION BOARD

Sequim Civic Center
152 West Cedar Street
Sequim, WA
June 21, 2021
4:00 PM

Members: Maria Seabolt (present), Bill Wrobel (not), Bill Biery (present), Patricia Knapp (not), Karen Kremkau (present), Wren Fierro- Burdick (present), Cathy Kurtz (present)

Council Liaison: Tom Ferrell (not); **Staff Present:** William Langevin (present) & Ty Brown (present) & Sara McMillon (present) & Matt Klontz (present)

Agenda Item

1. CALL TO ORDER – 4 PM

The PARB met virtually using video conferencing at 4:02. The meeting was quorate.

2. ROLL CALL / INTRODUCTIONS

Cathy Kurtz gives background to what brought her to Sequim. She decided to bring her administrative skillset to the parks in Sequim.

Maria Seabolt introduces the parks master plan and gives a description.

3. PARLIAMENTARY PROCEDURES

3.1 Roberts Rules, High Level – City Clerk Sara McMillon

Sara McMillon introduces presentation. Breaks down the “why” behind the rules and how they further efficiency in meetings. Notes that small boards have special rules such as informal discussions and making motions. Thursday July 15th from 9 am to 12 pm will be a full online workshop.

3.2 Jurassic Parliament – Save the Date: July 15, 9am – Noon – City Clerk McMillon

4. APPROVAL OF MINUTES

4.1 [Minutes of May 17, 2021 Meeting](#)

Maria Seabolt asks if there are any objections, there are none. The Board by unanimous consent approved the minutes as presented.

5. OLD BUSINESS

5.1 Parks Master Plan

5.1.1 [Survey Results](#)

Maria Seabolt explains that these are on the agenda for the board to read through them and get familiar with the results before the consultant team comes to the next meeting in July for their presentation. Encourages board to review.

Karen Kremkau asks what specific points of interest Maria’s noticed.

Maria Seabolt shares an interest in providing a splash pad area for the community to enjoy in a place where there is limited public access to water. Named the younger community members lack of representation in the survey. Named that pickle ball was mentioned a lot of times. Took note that the

typed responses requested more of what the city already has.

Karen Kremkau shared her observation about how the pickle ball courts are frequently full and the people playing are competitive. Karen shares dropping in to play is hit or miss. Was offered a lesson with the Picklers Association when the courts were full.

Maria Seabolt notes that there are commonalities between the pickleball and soccer teams.

Cathy Kurtz asks the Board what the end result/goal of this survey is.

Maria Seabolt shares that the goal is to take information from the survey and understand if the parks we have in Sequim meet the needs of the community now and in the future. She introduces the Parks Manager and the Operations Manager to Cathy.

Matt Klontz, Public Works Director, also shares more about the hopes for the survey.

Bill Biery shares an emphasis that there was a small response rate from Sequim resident population. Estimates 2%-8%.

Maria Seabolt shares there were few households that participated and few children.

Karen Kremkau asks if this is a signal that younger community members feel they have what they need or that their input will not be valued.

Maria Seabolt shares that they used about 8 methods during Master Plan for Carrie Blake.

Wren Fierro- Burdick asks if there was involvement by the consultant on how to engage younger families or go places where people frequent. Offers idea to change the collection stations to places where community members frequent.

Maria Seabolt shares that they used in person methods around the city during the Carrie Blake master plan.

Karen Kremkau shares more ideas about where to involve more people in master plan feedback creation.

6. NEW BUSINESS

6.1 Reappointment of Patricia Knapp to the PARB

6.2 Tree City USA & Urban Forestry Presentation - Daria Gosztyla, Urban Forestry Projects & Outreach Specialist from Washington State Department of Natural Resources (25 Minutes)

Daria Gosztyla notes the program has 23 active projects throughout the state and she serves as a resource to plug cities into grants to further forestry projects. Introduces her team. Urban and Community Program aims to help localities with tree related issues. Washington state is experiencing a population boom which highlights need for assistance with planning.

Increased developments reduce tree cover. The program provides financial assistance with events such as arbor day, educational assistance, online tools, and other resources. Notes that Arbor day is a nice ceremonial use of the program. Grant program to launch later this year for tree canopy assessments. Helpful for rapid development and redevelopment.

Community garden reimbursement. \$5,000 - \$30,000 grants that mostly require matches.

The program funding is around to help recover after storms or wildfires. Washington State House just passed additional funding for this type of work. Value of community trees: shade, large role in economic, social, environmental role. They have infrastructure, health, and legacy benefits. Trees gain value over time. Daria overviews the I-tree program that shows ecosystem benefits in addition to other services and monetary benefits provided by trees.

Shares how trees reduce strain on stormwater infrastructure, etc. Cites the impact of urban forest plan for College Place, WA. Completed 2014-2021 tree inventory and now they are working with an Arborist to create a plan for community trees. Highlighted lack of young trees.

Increased tree care in community. Will send slides with notes attached to show what inventories look like. Tree City USA provides national recognition for community and walks

people through the work they do with trees in their communities. Need to maintain 4 core standards for this recognition. Sequim received this recognition in 2019. Annual Arbor day standard and proclamation is required again this year. Many plan arbor day for October since it is urban and community forest month. August is tree check month to check on the health of trees. Provides conference opportunities and offers a newsletter.

7. BOARD MEMBER REPORT

Maria asks if anyone has any reports. Nothing.

8. COUNCIL LIAISON REPORT

9. STAFF LIAISON REPORT

10. NEXT MEETING

10.1 The next regular meeting of the PARB is on July 19, 2021

With no further business, the Chair, hearing no objection, adjourned the meeting at 5:15.

11. ADJOURNMENT

DRAFT