



Board of Clallam County Commissioners

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From the Desk of
COMMISSIONER RANDY JOHNSON

File: A72

January 24, 2020

Jefferson County
Commissioner Brotherton
1820 Jefferson Street
Port Townsend, WA 98368

City of Port Angeles
Nathan West
321 East 5th Street
Port Angeles, WA 98362

City of Sequim
Charlie Bush
152 West Cedar Street
Sequim, WA 98382

Re: Strategic Tourism Study Interlocal Agreement

Gentlemen:

Attached is our interlocal agreement required to begin the "Strategic Tourism Study". This study has been thoroughly discussed with the input from the Strategic Tourism Committee and our respective Lodging Tax Advisory Committees. Please review and approve so that the County can begin the process of securing bids for the 5 year strategic plan.

Thank you again for committing your time to this project.

Sincerely,

A handwritten signature in blue ink that reads "Randy Johnson".

Randy Johnson
Chair, Clallam County Lodging Tax Advisory Committee
Clallam County Commissioner District II

Enclosure: **Interlocal Agreement**

INTERLOCAL AGREEMENT

AUTHORITY	Chapter 39.34 RCW, also known as the Interlocal Cooperation Act.
PARTIES	<p>In alphabetical order:</p> <ul style="list-style-type: none"> • City of Port Angeles • City of Sequim • Clallam County • Jefferson County
PURPOSE	To collectively fund a 5-year strategic plan to address and optimize the regional tourism industry. “The Plan” will be known as the “2021-2026 Olympic Peninsula Tourism Strategic Plan.”
DURATION	This Agreement shall expire on September 30, 2021 and shall be effective on the date when signed by the authorized representative of the last Party to execute this Agreement.
ADMINISTRATIVE ENTITY CREATED BY THIS AGREEMENT	The Olympic Peninsula Strategic Tourism Committee or “the Committee.” The Committee will determine the winning proposal.
COMMITTEE MEMBERSHIP	The Committee includes representatives from Olympic Peninsula counties and municipalities, as well as other stakeholders, such as representatives from the Olympic National Park, Olympic National Forest, Washington State Parks and coastal tribes.
FISCAL AGENT AND LEAD ENTITY	Clallam County, by and through its employees and representatives. The County will, with the approval of the Committee, publish a Request for Proposals and be the recipient of same, then forwarding same to the Committee for a decision as to which proposer to contract with. The winning proposal will contract with Clallam County and act under the direction of Clallam County personnel.
METHOD OF FINANCING	Clallam County will serve as the umbrella organization and contribute the sum of One Hundred Fifty Thousand Dollars (\$150,000) to the project. Each additional party will contribute the sum of Ten Thousand Dollars (\$10,000.00) to help pay for the Plan. These contributions will be sent to the County to act as the Fiscal

Interlocal Agreement – Olympic Peninsula Tourism Strategic Plan

	Agent and Lead Entity within 30 days of a Party executing this Agreement.
OTHER CONTRIBUTIONS REQUIRED OF THE PARTIES	None, other than individuals connected to a Party who may be serving as members of the Committee.
REAL AND PERSONAL PROPERTY	This Agreement does not contemplate or authorize the Committee to acquire, hold or dispose of any real or personal property other than the Plan.
EMPLOYEES	All employees of any Party remain the employee of that Party for purposes of supervision, compensation and training.
LIABILITY	Each Party to this Agreement agrees that with respect to implementation of the Purpose of this Agreement it is solely responsible for the acts and omissions of its employees, agents or representatives.
NOTICE	Each Party to this Agreement shall name a person to receive all notices relating to this Agreement and the generation of the Plan.
MODIFICATION	This Agreement represents the entire Agreement between the parties and supersedes any prior statements, discussions or understandings between the Parties. This Agreement may only be modified in writing mutually assented to by all parties.
WITHDRAWAL	Any Party to this Agreement may withdraw its participation in this Agreement for any reason upon 30 days' written notice to all other Parties to the person listed as their recipient of Notice. Funds submitted to the Fiscal Agent and Lead Entity will not be refunded if the Withdrawal occurs after the funds have been submitted.
NO THIRD PARTY BENEFICIARIES	This Agreement is intended for the benefit of only the Parties executing it and does not confer any benefits, rights or privileges upon any third party.

SEVERABILITY	If any term or condition of this Agreement or the application of this Agreement to any Party or circumstances is held to be invalid, such invalidity shall not affect other terms or conditions which can be given effect without the invalid term or condition. To this end, the terms and conditions of this Agreement are declared severable.
SEPARATE COPIES	The Parties to this Agreement may each sign separate copies of this Agreement.

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Clallam County

Mark Ozias, Chair
Board of Clallam County Commissioners

Jefferson County

Authorized signature

City of Port Angeles

Authorized signature

City of Sequim

Authorized signature

