



EMERGENCY ORDER

IN AND FOR THE CITY OF SEQUIM, WASHINGTON

No. 2020-23

Regarding providing \$101,830 in emergency funding to the Sequim Health and Housing Collaborative to assist the poor and infirm of Sequim during the COVID-19 emergency and recovery.

Policy/Budget (Council) **City Clerk use only:** Presented to Council 7/13/2020
Administrative (City Manager)

On March 16, 2020, at a special meeting of the City Council of the City of Sequim, the City Council issued a Proclamation of Civil Emergency due to the novel corona virus (COVID-19) outbreak that was identified as a pandemic by the World Health Organization on March 11, 2020.

The Proclamation of Civil Emergency was issued pursuant to Sequim Municipal Code 2.60, RCW 35A.38.010, and RCW 38.52.070(2) based on the public health threat posed by COVID-19, and is consistent with concurrent emergency declarations issued by the President of the United States and the Governor of the State of Washington.

Beginning on March 23, 2020, with Governor Inslee’s issuance of Proclamation 20-25 “Stay Home Stay Healthy”, state and local governments began to issue orders designed to stop the spread of the virus. The orders established shelter-in-place and social distancing guidelines, described essential activities, and closed businesses and schools. Over the ensuing weeks, new or revised emergency proclamations and orders have been issued by state and local governments, including the City of Sequim, allowing phased reopening of some businesses and facilities, and establishing programs to ameliorate the impact of the pandemic on the public.

At its meeting on May 26, 2020, the Sequim City Council agreed to allot an additional \$80,000 in emergency funding to the Sequim Health and Housing Collaborative (SHHC), a group of local agencies with whom the City currently contracts to provide assistance to poor and infirm residents of Sequim.

At its meeting on June 8, 2020, the Sequim City Council supported an additional \$21,830 being allotted to certain SHHC agencies to help them with specific identified services during the crisis.

The agencies to receive COVID-19 emergency funds are: Peninsula Behavioral Health (PBH), Olympic Community Action Programs (OlyCAP), Healthy Families of Clallam County (HFCC), the Dungeness Valley Health and Wellness Clinic, aka the Sequim Free Clinic (DVHWC), and the Sequim Food Bank (SFB).

The City intends to disburse a total of \$101,830.00 to the above SHHC agencies for the services described in the attached breakdown.



NOW, THEREFORE, IT IS HEREBY DIRECTED AND ORDERED THAT:

Section 1. Emergency Funding to SHHC. The City will amend its contracts by addenda with those SHHC agencies who are currently receiving human services funding in order to distribute an additional \$101,830.00 in emergency funds to address the impacts of the pandemic on Sequim's poor and infirm population.

Section 2. Presentation, Ratification, Termination. Emergency Orders issued under the March 16, 2020 Proclamation of Civil Emergency will be filed with the Legal Department and presented by the City Clerk as soon as practicable to the City Council for ratification and confirmation, modification, or rejection, if applicable.

Rejected orders will be void after the Council vote rejecting them.

Until such time as Council acts, Emergency Orders will be considered in full force and effect.

Section 3. Duration. Unless modified, extended, or terminated by the Sequim City Council or Sequim City Manager as applicable, this Emergency Order is effective immediately and remains in effect until December 31, 2020, the expiration date of the SHHC contract addenda.

SIGNED this 26th day of June, 2020, at 08:56 hours.

CITY OF SEQUIM

Handwritten signature of Charles P. Bush in blue ink.

Charles P. Bush, City Manager

Approved as to form:

Handwritten signature of Kristina Nelson-Gross in blue ink.

Kristina Nelson-Gross, City Attorney

Attest:

Handwritten signature of Sara McMillon in blue ink.

Sara McMillon, City Clerk



	<u>PBH</u>	<u>OlyCAP</u>	<u>HFCC</u>	<u>DVHWC</u>	<u>SFB</u>	
Mobile Unit						
Modernization and upkeep of van	\$ 5,000.00					
Van upkeep	\$ 2,400.00					
2 laptop computers for outreach team	\$ 2,000.00					
Cell phones (10)	\$ 750.00					
Hot Spots for Van (3)	\$ 180.00					
Security						
Additional security equipment for Sequim Food Bank					\$4,000.00	
Additional security equipment for DVHWC free clinic				\$4,500.00		
Staff						
Add Staff for seven months						
Add 16 hours/week for seven months	\$34,000.00					
Add 8 hours/week for seven months		\$17,000.00				
Emergency Housing/shelter						
81 hotel room nights in Sequim inc. client needs & expenses			\$ 8,938.00			
Client Advocate & oversight of Hotel			\$ 1,062.00			
HFCC Emergency housing and office for 7 months			\$22,000.00			
TOTAL	\$44,330.00	\$17,000.00	\$32,000.00	\$4,500.00	\$4,000.00	\$ 101,830.00