



**2023 Community Development & Engineering Fees (In U.S. dollars)**

**DEPARTMENT OF COMMUNITY DEVELOPMENT (DCD) FEES**

Line  
ref.

1 <b>Adult Entertainment Licenses</b>	
2 Entertainment acts	550
3 Entertainment license	550
4 Establishment permit	1,645
5 Manager license	1,100
6 Model/escort fee	1,100
7 Nonrefundable processing fee	380
8	
9 <b>Appeals</b>	
10 Appeal to Hearing Examiner (HE) (deposit required <sup>21</sup> )	600 + Hearing Examiner's fee
11 Appeal to City Council	600
12	
13 <b>Deposits (refundable less any actual costs incurred by City)</b>	
14 Consultant – Critical Areas (wetland, fish, and wildlife) <sup>134</sup>	2,000
15 Consultant - Geotechnical consultant <sup>134</sup>	750
16 Consultant - Traffic Impact Analysis <sup>134</sup>	2,500
17 Consultant - Stormwater <sup>134</sup>	1,250
18 Consultant – Potable Water Distribution <sup>134</sup>	1,500
19 Consultant – Sanitary Sewer Collection <sup>134</sup>	1,500
20 Consultant – Miscellaneous <sup>134</sup>	750
21 Hearing Examiner (HE)(Admin fee also applies <sup>10</sup> )	4,000
22	
23 <b>Environmental Review</b>	
24 Reasonable use exception	1,000 + HE costs
25 Review of EIS	650 + hourly rate* after 10 hours + consultant review
26 SEPA DEIS/FEIS	Cost to prepare EIS
27 SEPA review/determination	350
28	
29 <b>Event Permits</b>	
30 Clean-up deposit	110
31 Fireworks sales permit	100
32 Special event permit (SEP)	250
33	
34 <b>*Hourly Rate</b>	
35 Hourly Rate	65
36	



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37	<b>Land Use Changes</b>	
38	Similar use determination	525
39	Variance (consultant fees may also apply)	1,210
40		
41	<b>Land Use Development</b>	
42	Commercial design & site plan review (Engineering fees also apply <sup>108</sup> )	1,000 + 0.25/sq. ft.
43	Conditional use (Engineering fees also apply <sup>109</sup> )	1,375
	Administrative Conditional Use	500
44	Preapplication meeting (No fee for design review preapplication meeting.) (Engineering fees also apply <sup>131</sup> )	390
45	Residential site plan review (for building permit review) (Engineering fees also apply <sup>112</sup> )	130
	Special use permit/Essential public facility (Engineering fees also apply <sup>111</sup> )	1,100
46	Project Extension	600
48	<b>Miscellaneous</b>	
49	Accessory dwelling unit (detached or expansion of existing structure) (Engineering fees also apply)	500
50	ADU within existing structure/non-expansion of structure	300
51	Administrative/similar use determination/written letter	525
52	Developers agreement (Engineering fees also apply <sup>110</sup> )	1,300
53	Fire inspection & plan review, Clallam Fire District 3	195 + hourly rate* after 3 hours
54	Home occupation permit	195 + hourly rate* after 3 hours
55	Mobile food service vendor permit with SEP	130
56	Mobile food service vendor	195
	Post decision modification request within 120 days of permit approval	520 + hourly rate* after 8 hours
57		
58	Re-Inspections after initial inspection (each)	130
59	Temporary use	325 + hourly rate* after 5 hours
	Zoning verification letter	130
	Consultant - Geotechnical	2,000 - other TBD with project
60	Consultant - Miscellaneous	750
	Hearing Examiner	4000
61		
62	<b>Notices</b>	
63	Notice of application publication	Actual cost
64	Notice of public hearing publication	Actual cost
65	Public notice, publication fees and certified mailings	Actual cost
66		



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67	<b>Policy Planning Review</b>	
68	Annexation notice of intent	345
69	Annexation petition review	500
70	Annexation Council action and BRB	1,000 + BRB fee
71	Comprehensive plan amendment – text and/or map (Engineering fees also apply <sup>122</sup> )	1,300
72	Concomitant agreement release/revision	520 + hourly rate* after 8 hours
73	Zoning code text and/or map amendment (per SMC 18.88.030 )	850
74		
75	<b>Shoreline Development</b>	
76	Shoreline conditional use permit	800 + \$0.25/sq. ft.
77	Shoreline exemption	220
78	Shoreline variance	800
79	Substantial development permit - accessory (Engineering fees also apply <sup>125</sup> )	325 + 0.25/sq. ft.
80	Substantial development permit - primary (Engineering fees also apply <sup>125</sup> )	800 + 0.25/sq. ft. or 75/unit
81		
82	<b>Signs</b>	
83	Sign permit	280
	Temporary signs for events (for events exempt from SEP permit on private property)	15
84	Relocation of existing business sign within the city of Sequim (except for fees all permit requirements must be met)	0
85		
86	<b>Subdivision</b>	
89	Accessory Dwelling Unit (detached or expansion of existing structure)	500
	ADU within existing structure/nonexpansion of structure	300
	Binding site plan (Engineering fees also apply <sup>117</sup> )	1,800+ 75/lot/unit + 0.25/sq. ft. non-residential
90	Binding site plan, plat, or short plat extension	455
91	Boundary and lot line adjustment - preliminary (Engineering fees also apply <sup>107</sup> )	600
92	Boundary line adjustment - final (Engineering fees also apply <sup>107</sup> )	240
93	Major plat amendment - preliminary (Engineering fees also apply <sup>117</sup> )	1,375
94	Major plat amendment - final plat (Engineering fees also apply <sup>117</sup> )	665
95	Major subdivision - preliminary plat (Engineering fees also apply <sup>118</sup> )	3,000 + 75/lot
96	Major subdivision - final plat (Engineering fees also apply <sup>116</sup> )	1,000
97	Planned residential development with preliminary plat (additional plat fees to be assessed) (Engineering fees also apply <sup>118</sup> )	750



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98	Planned residential development without preliminary plat (Engineering fees also apply <sup>118</sup> )	3,000
99	Short plat amendment	650
100	Short plat amendment final plat	330
101	Short subdivision (preliminary short plat) (Engineering fees also apply <sup>119</sup> )	825
102	Short subdivision final plat	330



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**ENGINEERING FEES**

104

105 Land Use Review – Engineering	
106 ADU (accessory dwelling unit) review – attached or detached	130 + hourly after 2 hours
107 Boundary line adjustment review	195 + hourly after 3 hours
108 Commercial/Multi-Family/Industrial site plan	260+ hourly after 4 hours
109 Conditional use permit review	455 + hourly after 7 hours
110 Developer Agreement	520 + hourly after 8 hours
111 Essential Public Facility/Special Use Permit Review	195 + hourly after 3 hours
112 Single-Family Residential Site Plan Review (for review of drainage, utilities, right-of-way)	260 + hourly after 4 hours

113

114 Subdivisions – Engineering	
115 Binding site plan review	975+ hourly after 15 hours
116 Final plat (PRD) review	975 + hourly after 15 hours
117 Plat alteration review	228 + hourly after 3.5 hours
118 Preliminary plat/planned residential development (PRD) review	1,170 + hourly after 18 hours
119 Short plat review	845 + hourly after 13 hours

120

121 Policy Review – Engineering	
122 Comprehensive plan amendment review	195 + hourly after 3 hours

123

124 Shoreline Permits – Engineering	
125 Shoreline substantial development permit (SSDP) review	195 + hourly after 3 hours

126

127 Miscellaneous – Engineering	
128 Hourly rate for engineering department	65/hour
129 Latecomer agreement review (street, water, sewer, stormwater)	1,625 for 1st utility + 975/additional utility
130 Post decision review	195 + hourly after 3 hours
131 Preapplication conference	390

132

133 Third Party Review Fees	
134 3rd party review (Traffic, Stormwater, Geotechnical, Utility Capacity)	Determined with 1st review of site plan/plat submittal Actual consultant cost less deposits <sup>14-20</sup>

135

136 Latecomers' Fees	
137 Base fee	560 plus 1% of construction costs
138 Parcel fee	140
139 Segregation fee	420

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141 Miscellaneous Fees	
142 Permit software fee	15 per standalone permit
143 Research services fees	65 per hour