Department of Community Development
152 W Cedar Street
Sequim, WA 98382
(360) 683-4908
www.sequimwa.gov

DESIGN REVIEW APPLICATION

For Department Use Only:

Application Number: _____

Associated Applications: _____

_____

Date: _____

APPLICANT INFORMATION

Owner's Name: POINTER PROPERTIES INC - CALEB GRUBB

Owner's E-mail Address: POINTERPROP@GMAIL.COM

Owner's Mailing Address: 51 MARINERS DR. SEQUIM, WA 98382

Owner's Telephone: (360) 461-4393 Business Telephone: " "

Representative's Name: CALEB GRUBB

Representative's E-mail Address: POINTERPROP@GMAIL.COM

Representative's Mailing Address: 51 MARINERS DR. SEQUIM, WA 98382

Representative's Telephone: (360) 461-4393

Are there any critical areas; such as wetlands, critical wildlife habitat, steep slopes (greater than 15%), frequently flooded areas, irrigation ditches, streams and stream corridors? ☒ No ☐ Yes

If yes, attach the appropriate environmental analysis.

This project includes? ☒ Residential Development (2 or more dwelling units) ☐ Commercial ☐ Mixed Use

Please provide the existing Address, Legal Description and/or Parcel Number(s)?
Use and attach additional pages if necessary. PARC. NO. 033019-840060
PARC. NO. 6 OF THOMPSON PLAT Vol. 11, PG 43

Design Review Application
Submittal Requirements
Checklist

******It is the responsibility of the applicant to ensure that all submittal requirements listed below are turned in as part of this application. Incomplete applications will not be accepted by the City of Sequim Department of Community Development.*** ***

☑ A Pre-Application meeting shall take place prior to formal submittal of the Design Review application.

☒ A complete Design Review application with all required studies, submittal materials, and fees).

☑ State Environmental Policy Act (SEPA) Checklist and fee.

☒ Title Report or other proof of ownership.

☑ **<u>18" x</u> 24" or larger Site Plan prepared by a Washington State licensed and registered land surveyor or equivalent to drawn at a horizontal scale of 50-feet or fewer to the inch, depicting the following items and required studies:**

☒ Elevation Drawings. Complete elevation drawings of all buildings showing dimensions and proposed materials including roofing, siding, windows and trim. Drawings shall include conceptual trim and cornice design and roof pitch. If landscaping is proposed to soften or mitigate architectural modulation or details, additional elevation drawings showing proposed landscaping shall be provided.

☒ Equipment Screening. A description of how all mechanical and utility equipment will be screened.

☒ Color and Material Palette. The proposed schematic color and material palette for exterior siding, trim, cornice, windows and roofing of all proposed structures.

☒ Critical Areas special studies where required by the Critical Areas Ordinance (SMC 18.70 &18.80); for questions consult with the City of Sequim Planning Department.

☒ Preliminary Stormwater Drainage Plans, prepared consistent with the requirements of SMC Title 13.

☒ Estimated quantities of fill exported and imported to the site.

☒ Preliminary Site Section Drawings. Section drawings which illustrate existing and proposed grades.

☒ Preliminary Grading Plan. An accurate topographic map of the property, delineating contours, (existing and proposed) at no greater than five-foot intervals. The plan shall indicate all proposed cuts, fills, and retaining wall heights and include areas of disturbance necessary to construct all retaining walls, structures and impervious surfaces.

☒ Site Layout. A plan, drawn to scale no smaller than one inch equals 30 feet showing location and size of all structures, critical areas, required buffer areas, landscape areas, open spaces, common areas or plazas, walkways, preliminary stormwater retention/detention facilities, and parking lot layout and vehicle circulation.

Revised: 12/29/2020

☒ Location of all open spaces.

☒ Location of all utilities and other improvements, with accurate bearings, dimensions of angles and arcs, and all curve data describing the location of improvements.

☒ Street (right-of-way) widths and names.

☒ Lot acreage, dimensions and lot numbers.

☒ Locations of private and/or public easements, their dimensions and their purpose.

☒ Lighting and Signage. A photometric plan identifying location and height of proposed parking lot, pedestrian and/or building security light structures and poles. Sign type and location shall be identified. A separate City of Sequim sign application will be required for additional sign information.

☒ Accessories. The location of all outdoor furniture, trash receptacles, recycling areas, bicycle racks and other accessories.

******The City of Sequim Department of Community Development may require additional information necessary for decision making purposes.******

I certify that the above information is true and correct to the best of my knowledge and accept responsibility for all claims and damages which may be occasioned to any other land or persons by actions authorized by the City of Sequim in relation to this Design Review.

	6/30/23
Owner(s)	Date
Representative(s)	Date

* May not be required to be submitted in conformance with WAC197-11-800 (Categorical Exemptions).