City of Sequim – Manage Auto Pay

1. Visit: https://cityofsequimwa.municipalonlinepayments.com/cityofsequimwa/utilities

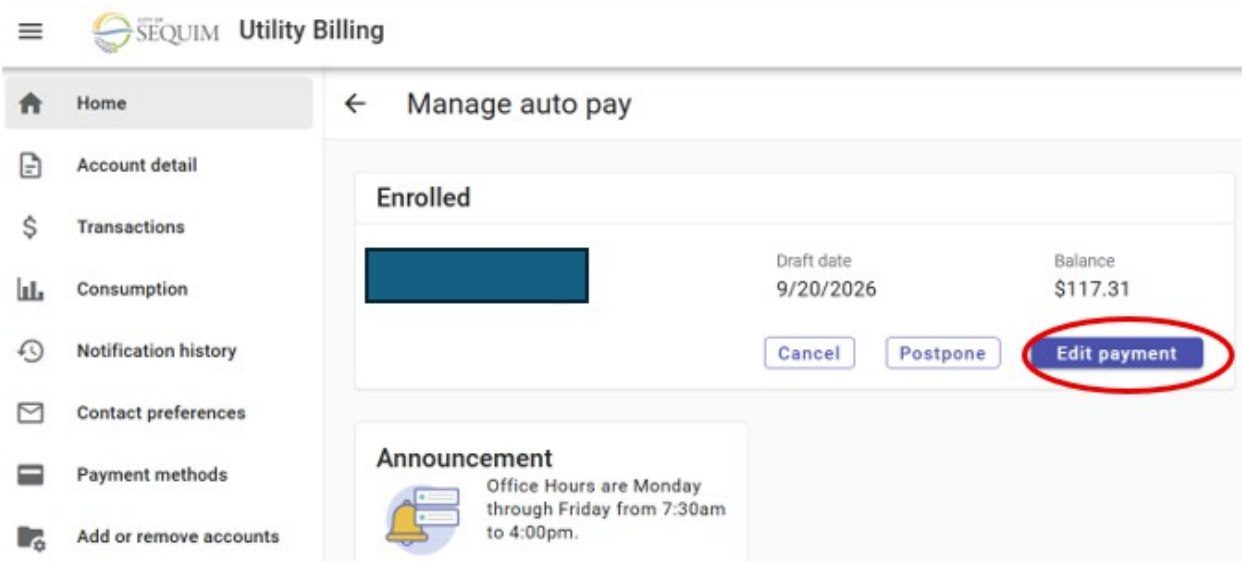
2. Please select the “Sign In / Sign Up” button and use your e-mail & password to sign in



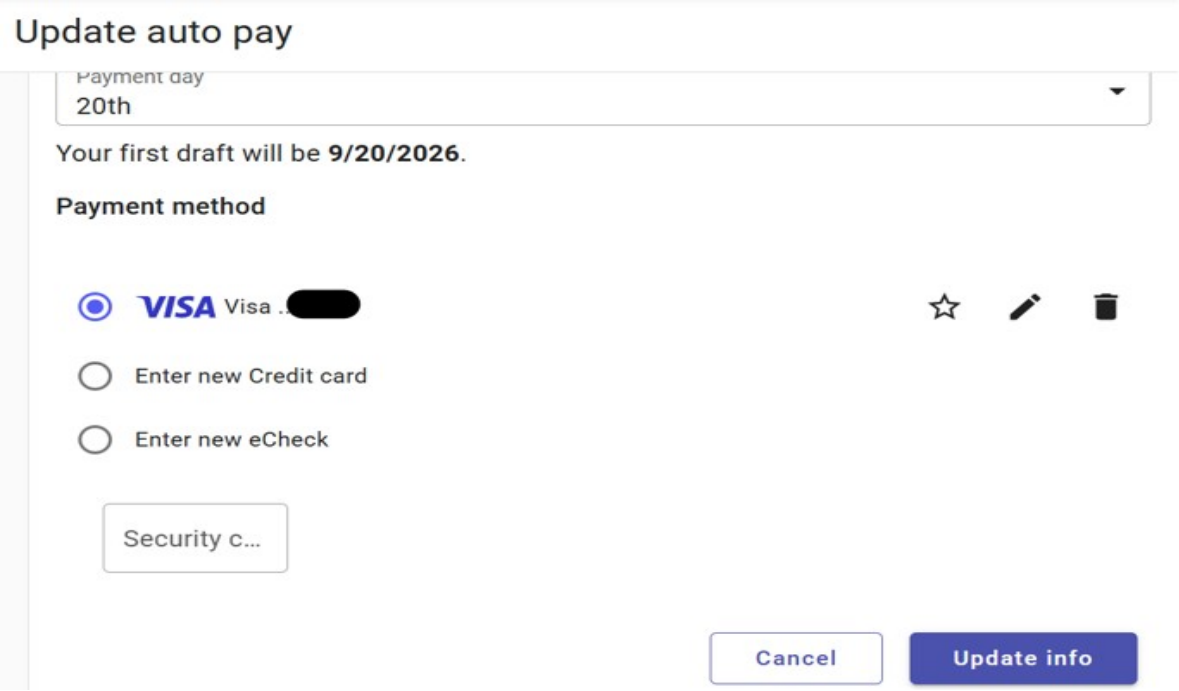
3. Once logged in, select the “Manage Auto Pay” tab on your Account screen



4. From here you can update payment information, postpone your Auto Pay, and cancel your Auto



5.Click the pencil to edit current payment information. After editing card information, Click “Update info”



** Please remember if you are deleting any saved payment methods, and your account is enrolled in Auto Pay, you must first add a new payment method, prior to deleting the old one.

(If only one payment type, no need to use the star.)

** You can also easily postpone or cancel Auto Pay with a few clicks of a button. When making any changes we encourage all users to confirm by refreshing the page after submission to double check your changes were accepted, and reflect accurately on your account.