



Civic Center
152 W Cedar St
Sequim, WA 98382
(360) 683-4908
www.sequimwa.gov

FACILITY RENTAL RATES

Please note: Your event may require a Special Event Permit. For facilities *other than* Guy Cole Event Center: Rental fees (*but not cleaning fees*) are waived for Clallam County government agencies.

CIVIC CENTER	City Resident	Non-Profit In City	Non-Resident	Non-Profit Out of City	Commercial
Burkett Community Meeting Room (per hour, 8 hour max charge)	\$15	\$10	\$20	\$12	\$25
Council Chambers (per hour, 8 hour max charge)	\$25	\$15	\$30	\$18	\$40
Damage Deposit (refundable)	\$150	\$150	\$150	\$150	\$150
Cleaning Fee (non-refundable)	\$25	\$25	\$25	\$25	\$25
JAMES CENTER BANDSHELL					
Bandshell Rental (per day)	\$360	\$216	\$400	\$240	\$700
Damage Deposit	\$250	\$250	\$250	\$250	\$250
Cleaning Fee (non-refundable)	\$25	\$25	\$25	\$25	\$25
CARRIE BLAKE PARK					
Softball Fields (per day)	\$25	\$15	\$35	\$20	N/A
Spider Box Rental - Electrical Outlet	\$25	\$25	\$25	\$25	\$25
OTHER FEES					
Rescheduling Fee (2 nd or subsequent reschedule)	\$10	\$10	\$10	\$10	\$10

GUY COLE EVENT CENTER					
For Guy Cole: Rental fees (<i>but not cleaning fees</i>) waived for Clallam County government agencies.					
<i>Rental Fees, Monday through Thursday</i>	City Resident	Non-Profit In City	Non-Resident	Non-Profit Out of City	Commercial
Hall (per day)	\$320	\$192	\$384	\$230	\$640
Kitchen (per day)	\$320	\$192	\$384	\$230	\$640
Breakout Room (per hour - 4 hour min charge, 8 hour max charge)	\$25	\$15	\$35	\$21	\$50
<i>Rental Fees, Friday through Sunday</i>					
Hall (per day)	\$384	\$230	\$464	\$278	\$768
Kitchen (per day)	\$384	\$230	\$464	\$278	\$768
Breakout Room (per hour - 4 hour min charge, 8 hour max charge)	\$30	\$18	\$40	\$24	\$60
<i>Damage Deposit for Hall</i>					
With alcohol	\$500	\$200	\$500	\$200	\$500
Without alcohol	\$200	\$200	\$200	\$200	\$200
<i>Damage Deposit for Kitchen (\$500 max if renting both)</i>					
	\$300	\$200	\$300	\$200	\$300
<i>Damage Deposit for Breakout Room</i>					
With alcohol	\$300	\$200	\$300	\$200	\$300
Without alcohol	\$200	\$200	\$200	\$200	\$200
<i>Cleaning Fee, \$45/hr. x Number of Hours. Number of hours charged is based on type of use. (Two hours minimum)</i>	Number of Attendees	Includes Food or Alcohol?	Hours Charged	Cost	
<i>Main Hall and Breakout Room</i>	0-25	No	2 hrs	\$90	
		Yes	3 hrs	\$135	
	26-75	No	3 hrs	\$135	
		Yes	4 hrs	\$180	
	76-200	No	3 hrs	\$135	
		Yes	5 hrs	\$225	
	Over 200	No	3 hrs	\$135	
		Yes	6 hrs	\$270	
<i>Kitchen</i>	Use Type	Cooking	3 hrs	\$135	
		No Cooking	2 hrs	\$90	

Garden Plots - June Robinson Memorial Park	
253 N. Sunnyside Avenue, Sequim, WA 98382	
	Flat Rate
Purchase good January 1 - December 31 - Renewals offered in December for next cycle	\$45