



Civic Center
 152 W Cedar St
 Sequim, WA 98382
 (360) 683-4908
 www.sequimwa.gov

FACILITY RENTAL RATES

Please note: Your event may require a Special Event Permit. For facilities *other than* Guy Cole Event Center: Rental fees and damage deposits (*but not cleaning fees*) are waived for Clallam County government agencies and non-profits.

CIVIC CENTER	City Resident	Non-Resident	Commercial
Burkett Community Meeting Room (per rental or day)	\$25	\$35	\$50
Council Chambers (per rental or day)	\$50	\$60	\$100
Damage Deposit (refundable)	\$150	\$150	\$150
Cleaning Fee (non-refundable)	\$25	\$25	\$25
JAMES CENTER BANDSHELL			
Bandshell Rental (per hour, max fee 8 hrs)	\$90	\$100	\$200
Damage Deposit	\$250	\$250	\$250
Cleaning Fee (non-refundable)	\$25	\$25	\$25
CARRIE BLAKE PARK			
Softball Fields (per rental or day)	\$25	\$35	N/A
OTHER FEES			
Rescheduling Fee (2 nd or subsequent reschedule)	\$10	\$10	\$10

GUY COLE EVENT CENTER					
For Guy Cole: Rental fees and damage deposits (<i>but not cleaning fees</i>) waived for Clallam County government agencies.					
<i>Rental Fees, Monday Through Thursday</i> <i>(Thursday non-profit rentals are bumpable by paying renter)</i>	City Resident	Non-Resident	Non-Profit In City	Non-Profit Out of City	Commercial
Hall (per hour - 10 hour max)	\$40	\$48	\$0	\$0	\$80
Kitchen (per hour - 10 hour max)	\$40	\$48	\$0	\$0	\$80
<i>Rental Fees, Friday through Sunday</i>					
Hall (per hour - 10 hour max)	\$48	\$58	\$48	\$58	\$96
Kitchen (per hour - 10 hour max)	\$48	\$58	\$48	\$58	\$96
<i>Damage Deposit for Hall</i>					
With alcohol	\$500	\$500	\$500	\$500	\$500
Without alcohol	\$200	\$200	\$200	\$200	\$200
<i>Damage Deposit for Kitchen (\$500 max if renting both)</i>	\$300	\$300	\$200	\$200	\$300
<i>Cleaning Fee, \$35/hr. x Number of Hours.</i> <i>Number of hours charged is based on type of use.</i> <i>(Two hours minimum)</i>	Number of Attendees	Includes Food or Alcohol?	Hours Charged		
<i>Main Hall</i>	0-25	No	2 hrs		
		Yes	3 hrs		
	26-75	No	3 hrs		
		Yes	4 hrs		
	76-200	No	3 hrs		
		Yes	5 hrs		
Over 200	No	3 hrs			
	Yes	6 hrs			
<i>Kitchen</i>	Use Type	Cooking	3 hrs		
		No Cooking	2 hrs		